



Governance Council Meeting

May 10th, 2021

Virtual Meeting 6:00 pm

I. Call to order at 6:03pm

- a. Affirmation of open session
- b. Acknowledgement of voting teachers – Aria Palmer and Carrie Phillips
- c. Present: Lindsay Machkovich, Stephanie Tavs, Katie Feldner, Diane Johnson, Kelly Esela, Kim Downs, Tanya Sanderfoot, Jacqueline Adams, Kim Scanlon

II. Review & approval of minutes from April 12, 2021 meeting

Motion to approve by Stephanie; second by Kelly; motion approved unanimously

III. Community Input-none

IV. Executive Team Report- There are two new school board members: Nate Zimdars and Melissa Wipijewski who are representing Barlow as a whole.

- President Report
 - Board Recruitment: A google form will be sent out this week through the school district email and will be posted on social media with a May 21st deadline.
 - Governance Training: There will be governance training with Nick Pretasky, WRCCS, in person with all charter schools in Ripon. Pam Mumm will be making an agenda. Lindsay will be sending out more information.
 - President/Vice President position: The board had discussion about the future President/VP/Secretary for the next year.
- Treasurer's Report: three reimbursements and no deposits. Board Approval needed to reimburse school for Annual Report filing. Motion to approve by Lindsay; second by Katie; motion approved unanimously.
 - Discussion on petty cash access for the teachers. The board proposed for \$1000 to go on a Visa card that will be handled by Jacqueline Adams, that will be used during the teacher's retreat. She will keep the receipts and will submit an expense report after the trip. Motion to approve by Stephanie; second by Lindsay; motion approved unanimously. A suggestion was made on writing down a process for petty cash and for submitting receipts to the treasurer. This could be included in the treasurer's report with a summary on the bottom.
- Council training-Lindsay will be creating a google form for a board meeting self- assessment and the Governance board.
- Administrator's Report – Tanya



- Tanya provided an end of the year update- she is in the midst of planning for the carnival- there will be three separate areas and will need volunteers (masks will be mandatory).
- School kits update- Beth Westemeier used to work with Carrie Naparella on organizing these. Kim Scanlon will check into this and will share any details.

V. Academic Excellence Team – Katie Feldner

- Progress of 2021 PBL Plan- In motion
- Professional Development - a retreat is coming up for the teacher's in June. Working on the 3c's.
- Supply Closet Rejuvenation- Completed. Lindsay reached out Alexandria games and will purchase some games on Amazon as well.
- Project Room Location- Discussion on the wish list for the current Journey rooms and project room. Sheena Cleveland will update their project list and supply needs.
- Updates on Math Screener- what to with the old technology equipment- Sustainability committee will check with Travis.

VI. Teacher's Report:

- Gallery Walk & Board Member Elections- Gallery walk will take place on 5/27 virtually. A link for the journey board member election will be put on the slides. Lindsay will create a google form for the election. Kelly Esala proposed sending seed packets to the Journey families with the QR link included. These will need to be sent out on 5/24.

Motion to approve by Stephanie; second by Kelly; motion approved unanimously

- Parent Survey- will go out at the end of the gallery walk and will be shared on social media. Lindsay will share this with everyone- updated cover photo.

Motion to approve by Lindsay; second by Kelly; motion approved unanimously

- Proposal for the Johnson STEM Grant- An idea was proposed to have toolkits in each classroom. Diane Johnson approved this proposal and to add an additional \$1K to the Visa card.

Motion to approve by Stephanie; second by Diane; motion approved unanimously.

- 2021-22 Calendar Dates- Pizza Making will take place on March 5, 2022. Kelly Esala will look into the next Cause of the Mondays.
- Technology update- the school board had approved the smart panels for next and formal training. The staff will continue to use the older devices- will need to check on compatibility. Diane Johnson, Katie Feldner, Sheena Schroeder, Stephanie Tavs and Brett Long will meet prior to next meeting to discuss technology.
- Community Relations- Kelly Esala and Lindsay Machovich will need to meet up to develop a plan for the brochures and promotional materials.
- T-shirt Update- Sizes to be determined during registration. Kelly Esala will touch base with Amber Willoughby on the details. There are also extra t-shirts that will need to be inventoried.
- Journey Promotion- The board discussed that the school district does not have any Journey promotions on their website to show families and the handbook is outdated. Aria plans to work



on the handbook during the retreat. Will need to contact Jolene and Britnie Meyers about the website.

- Cause of the Mondays- Kelly Esala will hand over the funds from the event to Stephanie.
- School #'s update- Tanya provided an updated- 2 kindergarten classes (15/14), 2 1st grade sections (19 each) and 3 -2nd Grade Sections (20 each). Tanya plans on sending out a survey to staff on their preference on what grades they prefer to teach. Megan Lee will be teaching 1st Grade Legacy and there will be an opening for 2nd grade in Journey. There will be a hire for another 2nd grade teacher who can be flexible in the schools and grades.

VII. Meeting Adjourned at 7:45pm

Next meeting: Monday, June 14th @ 6:00 pm

Journey Charter School Mission: Journey Charter School, serving students in grades KG-02, lays the educational foundation through project-based learning. Journey Charter School provides students with the opportunity to investigate real-world questions through active learning and peer collaboration. Through multi-age experiences and a host of community partnerships, Journey Charter School strengthens the whole child in fostering inquiry and critical thinking skills while guiding students to emerge as leaders, lifelong learners, and problem solvers.

Journey Charter School Vision: Empower students to problem solve, collaborate, and flourish beyond the classroom.